

**MINUTES OF THE REGULAR MEETING OF THE  
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

June 19, 2014

Chairwoman Nardello called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 6:01 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

Geraldine Nardello	Chairwoman
Christopher Smith	Vice Chairman
Elwood Knight	Secretary
James Misselwitz	Member

Also in attendance were:

Anthony Drollas	Solicitor
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Rebecca Alessandrine	Administration
Charles Shoemaker	Project Coordinator

Chairwoman Nardello announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

**Public Comment**

There were no members of the public in attendance.

**Minutes**

Following a motion made by Mr. Smith, and seconded by Mr. Misselwitz, the Board approved the minutes of the May 15, 2014 Regular Meeting, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Misselwitz and Mr. Smith.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

**Developments/New Connections**

There were no resolutions for Developments/New Connections

**Presentation of Engineer’s Status Report**

Mr. Trice presented the report.

**Miscellaneous Services**

Various routes have been evaluated for the replacement of the Hunters pump station force main. Four (4) possible routes were evaluated. The only route that would not involve wetlands permitting or Green Acres approvals is to install a new main in Country Lane and connect to the gravity sewer main in Church Street.

Orchard Sanitary Sewer Pumping Station Electrical Modifications

This project includes the replacement of electrical supply, pump motors and pump control equipment, the existing building roof and roof support system. The contract was awarded to Eagle Construction Services, Inc., the low bidder in the amount of \$306,415.00, at the Authority's April meeting. Notice to proceed was issued and the preconstruction meeting was held on May 7, 2014.

The contractor has been ordering materials and submitting shop drawings for approval.

Hartford Road WPCF – UV Disinfection Equipment

This project includes the installation of new UV disinfection equipment in a spare effluent channel that was provided when the facility was constructed in 1995-1996. The contract in the amount of \$664,900.00 was awarded to B&H Contracting at the Authority's November 21 meeting. The preconstruction meeting was held on December 11.

The new UV equipment has been delivered and is being installed. Startup is scheduled for the week of July 7.

Holiday Village East Pumping Station Improvements

The project includes the replacement and relocation of electrical equipment. The contract was awarded to B&H Contracting, Inc., the low bidder in the amount of \$165,890.00 at the Authority's September meeting.

All field work has been completed. Closeout documentation remains to be submitted

West Berwin Way Water Main Replacement

This project includes the replacement of approximately 700 feet of 10" water main on Berwin Way, which is off of North Lake Drive in Holiday Village. Estimated construction cost is approximately \$250,000. The contract was awarded to South State, Inc., the low bidder in the amount of \$219,988.45 at the Authority's September 2013 meeting. The contractor has completed installation of the water main, reconnection of all water services and temporary roadway restoration.

Final paving remains to be completed. Closeout documentation remains to be submitted.

81 Elbo Lane Building Modifications

Architectural drawings for construction of ADA compliant bathrooms were provided to the Authority for use in obtaining a building permit.

Five (5) bids were received on June 6. Ricky Slade Construction was the low bidder in the amount of \$76,776.25. Award is recommended.

Hooten Road Water Main Replacement

The contract, in the amount of \$54,592.00 was awarded to Mac-Rose Contractors, Inc. at the Authority's January meeting. The preconstruction meeting was held and notice to proceed issued on January 28.

The contractor has completed installation of the new water main. Closeout documentation remains to be completed.

Well No. 6 VFD Installation

The contract, in the amount of \$83,250.00 was awarded to Municipal Maintenance, at the Authority's February 20, 2014 meeting. All construction work has been completed. Closeout documentation remains to be submitted.

85 Elbo Lane and Fostertown Tank Electrical Upgrades

No current activity. This project includes the replacement of electrical equipment that was installed in the early 1970's at the old Elbo Lane Water Treatment Plant, and supplying an emergency power supply for the Fostertown Road storage tank. Substantially complete copies of the plans and specifications were provided to the Authority for review. The Authority directed our office to stop work on this project on March 10.

Elbo Lane WTP Clarifier Improvements

Authorization to prepare plans and specs was received on March 17. The project includes installation of ventilation equipment in the clarifiers, replacement of sludge control valves, guide rails and pump retrieval systems, and installation of local on/off pushbutton controls. The project is scheduled to be advertised in the fall. Construction work will start in late 2014 when it will not affect plant operations. Design work is underway.

Preliminary plans have been provided to the Authority for review.

Liberty Road Water Main Replacement

Authorization to prepare plans and specifications for the replacement of approximately 640' of 8" water main was received on March 10.

The design has been completed. The contract will be advertised next week and bids are scheduled to be received on July 10.

**Operations**

Water System Summary

Ms. Carolan reported that water use has picked up slightly as its June; peak use was 5.14 MG on June 17. Overall water use is still very low, usually during this time water use is about 7 MG daily.

Ms. Carolan reported that there are two (2) water main breaks; one of the two is a small leak that we have been chasing on Bentley Drive near Millstream for two (2) days. On Monday, June 23 NJWA (New Jersey Water Association) is coming to the MUA for a seminar and has offered to bring their leak detection equipment for us to use to locate the leak.

Ms. Carolan added that the water SCADA issues early this month have been resolved.

Wastewater System Summary

Ms. Carolan reported that trucking of sewage has stopped for Hunters Pumping Station, Stonegate Pumping Station is back in service and there is only 1 pumping station operating out of normal parameters.

Ms. Carolan also reported that the UV System at Hartford Road is still partially running, but we are meeting effluent requirements.

Ms. Carolan said recently a billing dispute was discovered with our alarm company, Tyco. Mr. Wiest spoke with Tyco this afternoon and they stated we are delinquent in payment therefore they shut off the alarms to our pumping stations without any notification and we have no record of receiving invoices. Mr. Wiest will be contacting Tyco again tomorrow to resolve issue. In the meantime, Ms Carolan stated, 3<sup>rd</sup> shift is monitoring the pumping stations until this is resolved.

Mr. Misselwitz stated that we must get a firm understanding as to how this happened and to make sure Tyco understands the last thing they want to do is stop the alarms without notification. It may be necessary to involve our Solicitor.

**Closed Session**

A motion was made by Mr. Misselwitz, seconded by Mr. Smith, voted on and unanimously approved to pass Resolution 2014-06-70 to close the meeting to discuss Litigation, Potential Litigation and Personnel Issues, which are exempt from open meetings under the Sunshine Law, at 6:19 p.m.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

## Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 6:25 p.m., following a motion made by Mr. Smith, and seconded by Mr. Misselwitz and with unanimous agreement from Mr. Misselwitz, Ms. Nardello, Mr. Smith, and Mr. Knight.

**Contracts**

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2014-06-71 Authorizing Release of Maintenance Bond for Hartford Road-Parkers Creek Water Main Replacement - Contract No. 2010-04, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-06-72 Approving Change Order No. 3 in the Amount of \$3,474.50 to Contract No. 2013-05 for Hartford Road WPCF Ultraviolet Disinfection Equipment Improvements Project Resulting in an Adjusted Contract Amount of \$682,129.73, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Smith, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-06-73 approving Change Order No. 2 in the Amount of \$14,001.87 to Contract No. 2013-09 for West Berwin Way Water Main Replacement Resulting in an Adjusted Contract Amount of \$241,642.05, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2014-06-74 Awarding Contract No. 2014-11 to B&H Contracting, Inc. in the Amount of \$59,870.00 for Valve Operator Replacements Project, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-06-75 Awarding Contract No. 2014-07 to Ricky Slade Construction in the Amount of \$76,776.25 for 81 Elbo Lane Site Improvements, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2014-06-76 Awarding Contract No. 2014-06 to Insituform Technologies in the Amount of \$141,223.00 for Sanitary Sewer Lining Project, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-06-77 Awarding Contract No. 2014-10 to Mathis Construction Company in the Amount of \$92,000.00 for Sanitary Sewer Rehabilitation Project, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.

Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Smith, and seconded by Mr. Misselwitz, the Board unanimously approved Resolution No. 2014-06-78 Adopting Amended Authority Budget for Fiscal Year from July 1, 2013 to June 30, 2014, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board unanimously approved the Treasurer's Report for April 2014 and Payment Plan Status for May 2014, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Misselwitz, and seconded by Mr. Knight, the Board unanimously approved Requisition #536 in the Amount of \$547,122.92 approving Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Misselwitz, and seconded by Mr. Smith, the Board unanimously approved Requisition #4286 through #4302 in the amount of \$15,744.79 from the Acquisition and Construction List, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Requisition #2590 through #2632 in the amount of \$336,377.22 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, and Mr. Misselwitz.  
Total votes: 4 ayes, 0 nays, 0 abstentions, 1 absent

**Comments:**

Ms. Carolan stated that 2014 non-union raises have not been implemented and would like the Board Members to consider a 3.5% overall increase retroactive to January 2014 and in January 2015 a 3.5% overall increase. The existing Salary Administration Plan will be used. The Board unanimously agreed.

Following a motion made by Mr. Smith, seconded by Mr. Misselwitz, and with unanimous agreement from the members, the meeting was adjourned at 6:42 p.m.