

**MINUTES OF THE REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

June 30, 2013

Chairperson Misselwitz called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 6:08 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

James Misselwitz	Chairperson
Elwood Knight	Secretary
Christopher Smith	Member

Also in attendance were:

Anthony Drollas	Solicitor
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Theresa Trumbetti	Stenographer

Chairperson Misselwitz announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Public Comment

There were no members of the public in attendance.

Minutes

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board approved the minutes of the May 23, 2013 Regular Meeting, with affirmative votes from Mr. Knight, Mr. Misselwitz and Mr. Smith.
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Developments/New Connections

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board approved Resolution 2013-06-64 Resolution Approving Reduction in the Amount of the Water Distribution Performance Bond for Carlucci’s Restaurant Project, with affirmative votes from Mr. Knight, Mr. Misselwitz and Mr. Smith.
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board approved Resolution 2013-06-65 Resolution Approving Release of Water Distribution and Sanitary Sewer Performance Bond for Grace Bible Church Project, with affirmative votes from Mr. Knight, Mr. Misselwitz and Mr. Smith.
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Operations

Following a motion made by Mr. Smith, and seconded by Mr. Knight, and with unanimous agreement, the Board approved the Quarterly Operating Report for 1st Quarter 2013. with affirmative votes from Mr. Knight, Mr. Misselwitz and Mr. Smith.
Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Water System Summary

Ms. Carolan reported that June use was lower than this time last year and due to the rain. Revenue is lower than projected so in order to temporarily reduce expenses through the end of the fiscal year, our Willingboro purchase is reduced. The ASR was started up today to compensate for the water shortfall.

Ms. Carolan also reported that the Consumer Confidence Report has been released and recent law changes no longer require that we send it out by mail to all customers, but post it on our website; however, we must notify customers that it is indeed viewable on the website, which was done in the message section of the June bills.

Ms. Carolan noted that we received a DRBC and DEP violation for April and already have it worked out and proof that the required reports were sent via regular mail and also emailed.

Wastewater System Summary

Ms. Carolan reported that there are 5 pumping stations currently operating outside of normal parameters.

Presentation of Engineer's Status Report

Well No. 4 Pump Rehabilitation and Piping Modifications

Mr. Trice reported that this project includes replacement of the well pump, redevelopment of the well, piping modifications, installation of a new flow meter, new electrical control equipment and SCADA system modifications.

The following items remain to be completed: Replace two defective doors, and furnish spare flow meter power supply and two SCADA radios as requested by Authority by change order.

Orchard Pumping Station Electrical Modifications

Mr. Trice noted that this project includes the replacement of electrical supply, pump motors and pump control equipment. In addition, the existing roof and roof support system must be replaced. Final design drawings have been sent to the Authority for review. The Authority has submitted plans to the Township requesting a site plan waiver. The Township has additional questions and may require a review in association with a concrete blower slab.

Orchard Sanitary Sewer Pumping Station Site Work

Mr. Trice reported that this project includes the installation of storm drainage structures, paving and new fencing. Substantially complete drawings will be forwarded to the Authority for review next week. The Authority has submitted plans to the Township requesting a site plan waiver.

Hartford Road WPCF – UV Disinfection Equipment

Mr. Trice reported that this project includes the installation of new UV disinfection equipment in a spare effluent channel that was provided when the facility was constructed in 1995. A final set of plans has been sent to the Authority for review. The Authority has submitted plans to the Township requesting a site plan waiver.

Miscellaneous Painting – Pumping Stations and Water Treatment Plant

Mr. Trice reported that this project includes the painting of four wastewater pumping stations, the recycle tanks and filter room ceiling at the Elbo Lane WTP all for corrosion control. The contractor, JP Smith Contractors, Inc., has completed all painting work. Closeout documentation such as release of liens, photographs etc. remains to be submitted. Total contract price was \$67,610.00.

Holiday Village East Pumping Station Improvements

Mr. Trice reported that the Project includes the replacement and relocation of electrical equipment. A final set of plans has been submitted to the Authority for review. The Authority has submitted plans to the Township requesting a site plan waiver.

West Berwin Way Water Main Replacement

Mr. Trice reported that this project includes the replacement of approximately 700 feet of 10” water main on Berwin Way, which is off of North Lake Drive in Holiday Village. Estimated construction cost is approximately \$250K. Design work has just started. Schedule is to advertise/award in July/August and finish all restoration work by the end of the year.

FY 2013 Sanitary Sewer Rehabilitation

Ms. Carolan reported that the sewer slip lining project is complete. She added that Mr. Shoemaker advised her that the contractor crews from Insituform Technologies, LLC were professional and efficient.

FY 2013 Sanitary Sewer Televising

Ms. Carolan reported that the Authority’s contractor, North American Pipeline Services, has completed 50% of the videoing. The mains are cleaned during the day with the videoing taking place at night to take advantage of the low flows. She added that Mr. Shoemaker advised her that several interesting piping configurations have been discovered.

Closed Session

A motion was made by Mr. Knight, seconded by Mr. Smith, voted on and unanimously approved to pass Resolution 2013-06-66 to close the meeting to discuss Collective Bargaining which is exempt from open meetings under the Sunshine Law, at 6:20 p.m.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 6:44 p.m., following a motion made by Mr. Smith, and seconded by Mr. Knight and with unanimous agreement from Mr. Misselwitz, Mr. Smith and Mr. Knight.

Contracts

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2013-06-67 Resolution Awarding Contract No. 2013-08 for Chemicals Supply to Miracle Chemical Co. for Sodium Hypochlorite @ \$1.1789/gallon, Univar for Caustic Soda 50% @ \$2.997gallon and Caustic Soda 25% @ \$.0879 gallon, Coyne Chemical Company for Sodium Fluoride @ \$1.5208/pound, Klenphos @ \$7.04/gallon and FluorosilicicAcid @ \$7.444/gallon, Atlantic Coast Polymers for Polymer with affirmative votes from Mr. Knight, Mr. Smith and Mr. Misselwitz.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Following a motion made by Mr. Knight, and seconded by Mr. Smith the Board approved Resolution No. 2013-05-55 Resolution Approving Shared Services Agreement with Mount Laurel Township to Provide Lawn Maintenance Service to Mount Laurel MUA

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent.

Accounting and Financial

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board approved Resolution No. 2013-06-68 Resolution Adopting Amended Authority Budget for Fiscal Year from July 1, 2012 to June 30, 2013, affirmative votes from Mr. Knight, Mr. Misselwitz and Mr. Smith

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board approved the Treasurer's Report for April 2013 and Payment Plan Status for May 2013, with affirmative votes from Mr. Knight, Mr. Misselwitz, Mr. Smith

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board approved Requisition #524 in the amount of \$695,507.44 approving Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Mr. Misselwitz and Mr. Smith.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Knight, and seconded by Mr. Smith, the Board approved Requisition #4172 through #4179 in the amount of 7,441.66 from the Acquisition and Construction List, with affirmative votes from Mr. Knight, Mr. Misselwitz and Mr. Smith.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Following a motion made by Mr. Smith, and seconded by Mr. Knight, the Board approved Requisition #2325 through #2362 in the amount of \$249,113.14 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Mr. Misselwitz and Mr. Smith.

Total votes: 3 ayes, 0 nays, 0 abstentions, 1 absent

Comments:

Ms. Carolan said on June 6th, students from Delanco had a tour of the water and sewer plants.

Ms. Carolan added that today, there was a tour of the solar facility for Drexel students from the Mt. Laurel campus.

Ms. Carolan noted that there is a bill that is moving fairly swiftly through legislation to amend the 5% transfer law – it will be amended for County Utilities Authorities only and will not be capped.

Following a motion made by Mr. Knight, seconded by Mr. Smith, and with unanimous agreement from the members, the meeting was adjourned at 6:56 p.m.