

**MINUTES OF THE REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

June 16, 2016

Chairman Smith called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 7:00 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

Christopher Smith	Chairman
John Francescone	Vice Chairman
Cheryl Coco-Capri	Secretary
Elwood Knight	Member
Geraldine Nardello	Member

Also in attendance were:

Richard Alaimo	Consulting Engineer
Anthony Drollas	Solicitor
Russell Trice	Consulting Engineer
Pamela Carolan	Executive Director
David Wiest	Finance Director
Robert Adler	Operations Engineer
Theresa Trumbetti	Stenographer

Chairman Smith announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Public Comment

None.

Minutes

Following a motion made by Mr. Knight, and seconded by Mr. Francescone, the Board unanimously approved the minutes for the May 26, 2016 Regular Meeting, as amended with affirmative votes from Mr. Knight, Ms. Nardello, Mr. Smith, Mr. Francescone and Ms. Capri.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Developments/New Connections

Following a motion made by Ms. Nardello, and seconded by Ms. Capri, the Board unanimously approved Resolution No. 2016-06-74 Resolution Approving the release of the Performance Bonds for BMW (Holman) Car Wash, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Capri, and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2016-06-75 Resolution Approving Expiration of Maintenance Bonds for Sixth Avenue and Walnut Avenue Project, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2016-06-76 Resolution Approving Release of Performance Bonds for American Skating Project, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Capri, and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2016-06-77 Resolution Approving Release of Performance Bonds for Cendant Mortgage Project, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Nardello, and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2016-06-78 Resolution Approving Expiration of Maintenance Bonds for PHH Mortgage Project (3000 Leadenhall Road), with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Capri, and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2016-06-79 Resolution Approving Expiration of Maintenance Bonds for PHH Mortgage Project (2001 Bishops Gate Boulevard), with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone, and seconded by Ms. Capri, the Board unanimously approved Resolution No. 2016-06-80 Resolution Approving Licensing Agreement for installation of a Fence over our Sewer Easement – 66 Southgate Drive, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Operations

Water System Summary

Ms. Carolan noted that there have been 2 main leaks since the last meeting and both have been repaired.

Ms. Carolan reported that on June 10th, Willingboro MUA called with a problem with one of their wells. Some of our back up equipment can work on their well so we plan to provide it to them and when their replacement, arrives it will be used to restock our equipment.

Wastewater System Summary

Ms. Carolan reported that there are 5 pumping stations operating outside of normal parameters.

Ms. Carolan noted that there is another problem with the new UV system level controller and the two-year maintenance bond period is coming up. Alaimo will have the contractor do the repairs.

Ms. Carolan added that we took delivery of a new portable generator and are having problems with it – it is not paid for.

Ms. Carolan said that on May 30th there were problems with the sewer plant phones which meant no alarms were operating, so we had overnight staff working. As a result a minor spill occurred at Atrium PS which was reported to DEP.

On 5/31 there was a force main leak between 229 Hartford Road and the lake approximately 40' from the 2nd April 18, 2016 leak, Ms. Carolan noted. During the repair in the middle of the night, large trees began leaning over the excavation and overhead wires, so repairs were delayed until a tree company could take them down. Spills occurred at the leak, in Ramblewood and behind Masonville Firehouse-as Devonshire Pump Station became overloaded from offloading. Total repair and hauling expenses are estimated at \$150k. Ms. Carolan added that this is the section of pipe where replacement has been fast tracked and will occur in late 2016 or early 2017.

FY 2016 Sanitary Sewer Cleaning and Video - Ms. Carolan reported that North American Pipe is almost done and video work will be finished July 1st.

FY 2016 Sanitary Sewer Rehabilitation - Ms. Carolan reported that this project is still in progress with most work scheduled for July.

Following a motion made by Ms. Nardello, and seconded by Ms. Capri, the Board unanimously approved Resolution No. 2016-06-81 Resolution Declaring an Emergency for the Force Main in Hartford Road, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Presentation of Engineer's Status Report

Mr. Trice presented the report.

Country Lane Water Main Installation and Hunter's Pump Station Force Main Replacement

This project included installation of 1,000 LF of new 8" water main and the replacement of the Hunter's pump station force main which includes 1,800 LF of 4" pipe. This contract, in the amount of \$497,450.00, was awarded to DSC Construction, Inc. at the Authority's October 16, 2014 meeting. Revised as-built drawings, which were received on May 20, are being reviewed. We are discussing the contractor's request for additional compensation for a sewer lateral repair with Authority personnel.

Library Pump Station Force Main Replacement

This project includes the replacement of approximately 1,450 LF of 6" force main from the Library Pump Station to the NJ Turnpike crossing. An alternate alignment for the replacement force main through Township property is being evaluated.

Hartford Road WPCF and Elbo Lane WTP SCADA System Improvements

This project includes the replacement of the entire SCADA system at the Hartford Road WPCF and the upgrade of the SCADA system at the Elbo Lane WTP. Allied Control Services, Inc. was awarded the contract in the amount of \$688,705.00 at the Authority's August 2015 meeting; the contract completion date was May 12, 2016. The contractor has punch list and change order work to complete at the Hartford Road Plant.

As requested by the Authority, the contractor provided quotes for 3 possible revisions to the new software for the Elbo Lane WTP. The Authority intends to let the contractor know this week, which software revisions to use. Then the contractor can submit a revised completion schedule.

Birchfield and Timbercrest Pump Stations Level Control System Upgrades

This project includes replacement of the control systems and other electrical equipment at the Authority's Birchfield PS and Timbercrest PS. Scalfio Electric, Inc. was awarded the contract in the amount of \$235,000.00 at the Authority's August 2015 meeting; the contract completion date was February 12, 2016. Authority personnel decided upon the method by which the backup pump floats will control the pumps at the Birchfield Pump Station and the contractor has been requested to provide a quote for these modifications. Punch list items also remain to be completed at both the Birchfield and Timbercrest pump stations.

St. David Drive Road Water Main Replacement

The project includes the replacement of 4 and 6" water main with approximately 1,700 LD of 8" water main. Four (4) bids, were received June 10. DSC Construction, Inc. submitted the low bid in the amount of \$414,000.00. Award is recommended.

Wharton Road Water Main Replacement

This project was fast tracked due to the number of breaks during the summer of 2015. Replacement of approximately 240' of 8" main was included in the project scope. A contract was awarded to DSC Construction Inc. in the amount of \$147,242.00 at a special meeting held on September 11, 2015. The new main is installed and in service. As-built drawings remain to be submitted.

East Park and Turnpike Pump Stations Level Control and Electrical Equipment Upgrades

This project includes the replacement of the wet well level control systems and the installation of new electrical equipment at both stations. The contract was awarded to MJF Electrical Contracting, Inc. in the amount of \$215,000 at the Authority's February 18, 2016 meeting. The contractor is currently working at the East Park Pump Station.

Hartford Road WPCF UV Tank Slide Gate Replacement

KRS Services, Inc. was awarded the contract in the amount of \$138,169.00 at the Authority's April 2016 meeting. The contractor has started demolition work. The plant was temporarily shut down in the early morning on June 12 so that the contractor could obtain exact measurements of the UV channel dimensions. This work was completed and the slide gate shop drawings have been submitted for approval.

FY-2016 Pump Station Painting

The scope of this project includes corrosion control painting of interior and exterior surfaces and piping at the Amberfield, College, Holiday Village East and Stonegate pumping stations. Pro-Spec Painting, Inc. was awarded the contract in the amount of \$77,080.00 at the Authority's April 2016 meeting. The contractor has submitted shop drawings for approval.

Grant Avenue and St. Andrews Drive Water Main Replacements

This project includes two areas of water main replacements: 1. approximately 990 LF of 6" CIP with 8" DIP and 350 LF of 10" CIP water main on Grant Avenue including the replacement of multiple valves and hydrants on Grant, Cornwallis and Amsterdam, and approximately 1,140 LF of 4" CIP with 6" DIP water main on South St. Andrews Drive from Ramblewood Parkway to the end of St. Andrews Court. The project is scheduled to be advertised for bids in July 2016. Design work is underway.

Hartford Road WPCF Drainage Improvements

The purpose of this project is to correct drainage problems at 3 isolated areas at the plant. Plans and specs are being finalized. Test pits will be needed to determine the exact location and elevations of existing utilities.

Hartford Road Force Main Replacement-Phase I

We are collecting utility information and preparing for surveying the route, which should start in approximately a week.

Closed Sessions

A motion was made by Mr. Francescone, seconded by Ms. Nardello, voted on and unanimously approved to pass Resolution 2016-06-82 to close the meeting to discuss Regulatory Matters, Litigation and Potential Litigation, which are exempt from open meetings under the Sunshine Law, at 7:25 p.m.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Regulatory Matters, Litigation and Potential Litigation – SEE CLOSED PORTION II OF MEETING

The meeting was re-opened at 7:44 p.m., following a motion made by Mr. Francescone, and seconded by Ms. Nardello and with unanimous agreement from Mr. Francescone, Ms. Capri, Mr. Smith, Ms. Nardello and Mr. Knight.

Contracts

Following a motion made by Ms. Nardello, and seconded by Ms. Capri, the Board unanimously approved Resolution No. 2016-06-83 Resolution Awarding Contract No. 2015-09 Saint David Water Main Replacement Project, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2016-06-84 Resolution Approving Change Order #3 in the amount of \$8,280.00 for Contract No. 2014-21 Hartford Road WPCF and Elbo Lane WTP SCADA Project resulting in a total contract value of \$719,783.00, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Nardello, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2016-06-85 Resolution Awarding Contract No. 2016-05 (Re-Bid) for Sludge Hauling Services for 1- year in the amount of \$203.00 per load, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone, and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2016-06-86 Resolution Awarding Contract No. 2015-21 for Multi-Conductor Hi-Cube Inspection System F450 CCTV Lateral Launch Inspection System (Camera Truck) in the amount of \$302,537.00, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Accounting and Financial

Following a motion made by Ms. Capri, and seconded by Ms. Nardello, the Board unanimously approved Resolution No. 2016-06-87 Resolution Authorizing Reimbursement of Expenses for Hartford Road Force Main Project, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone, and seconded by Ms. Nardello, the Board unanimously approved Resolution No. 2016-06-88 Resolution Adopting Amended Authority Budgets for Fiscal Year from July 1, 2015 to June 30, 2016, with affirmative votes from Mr. Knight, Ms. Nardello, Ms. Capri, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Nardello, and seconded by Ms. Capri, the Board unanimously approved the Treasurer's Report for April 2016 and Payment Plan Status Report for May 2016, with affirmative votes from Mr. Knight, Ms. Capri, Ms. Nardello, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight, and seconded by Ms. Capri, the Board unanimously approved Requisition #560 in the Amount of \$614,477.52 approving Accounts Payable Vouchers, with affirmative votes from Mr. Knight, Ms. Capri, Ms. Nardello, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Capri, and seconded by Ms. Nardello, the Board unanimously approved Requisitions #3353 through #3383 in the amount of \$383,942.67 from the Renewal and Replacement List, with affirmative votes from Mr. Knight, Ms. Capri, Ms. Nardello, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Comments:

Mr. Francescone said he wanted to outline several items to slate for discussion on the horizon: Force Main Repair, Rancocas Woods lack of public sewer service, Hydrant Fees, Underdrains, Master Plan (the Township is looking to revise). Ms. Carolan said she would like to be involved during that process as it would relate to new hook-ups and the impact it will have on the MUA.

Mr. Wiest said there has been a delay in the launch of the white bill.

Ms. Carolan asked if the Board had any questions regarding the proposed non-union employee salary increases. The Board had no questions.

Following a motion made by Mr. Francescone, and seconded by Ms. Nardello, the Board unanimously approved the salary increases as submitted for the Authority Non-Union Employees retro-active to 1/1/16, with affirmative votes from Mr. Knight, Ms. Capri, Ms. Nardello, Mr. Francescone and Mr. Smith.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Ms. Carolan noted that on 5/26 approximately 30 people with the boy scouts toured both the water plant; the same group toured the sewer plant the prior month. Ms. Carolan added that today 65 3rd graders from Hillside School toured the water plant. All tours were successful.

Following a motion made by Ms. Nardello, seconded by Mr. Francescone, and with unanimous agreement from the members, the meeting was adjourned at 8:03 p.m.