MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Resolution No 2016-06-88

RESOLUTION ADOPTING AMENDED BUDGET FOR FISCAL YEAR 2016

WHEREAS, the Mount Laurel Township Municipal Utilities Authority has adopted the Fiscal Year 2016 Authority Budget on May 21, 2015 and

WHEREAS, the Mount Laurel Township Municipal Utilities Authority finds it necessary to adopt an amended Fiscal Year 2016 Authority Budget, as follows:

	<u>From</u>	To
Anticipated Revenue:		
Operating Revenues:		
Service Charges	\$17,172,400	\$17,880,600
Connection fees	\$2,528,900	\$1,600,500
Other Operating revenue	\$1,612,800	\$1,667,050
Non-Operating Revenues	\$192,000	\$210,350
Total Anticipated Revenues	\$21,506,100	\$21,358,500
Budgeted Appropriations:		
Operating Appropriations:		
Administration – Personnel Salaries & Wages Fringe Benefits Administration – Other Cost of Providing Services – Personnel Salaries& Wages Fringe Benefits Cost of Providing Services – Other	\$797,200 \$446,436 \$974,900 \$3,470,600 \$1,844,464 \$6,408,095	\$816,400 \$422,550 \$873,850 \$3,369,600 \$1,747,850 \$6,498,875
Total Principal Payments on Debt Service	\$2,046,707	\$2,046,707
Non-Operating Appropriations	\$5,965,414	\$6,758,709
Total Appropriations & Accum. Deficit	\$21,953,816	\$22,534,541
Unrestricted Net Assets Utilized: Municipality/County Appropriation Other	\$447,716 \$0	\$447,716 \$728,325
Total net appropriations	\$21,506,100	\$21,358,500

Resolution No. 2016-06-88 Adopting Amended FY2016 Budget June 16, 2015 Page Two

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Mount Laurel Township Municipal Utilities Authority that the Fiscal Year 2016 adopted Budget is hereby amended as detailed above, and

BE IT FURTHER RESOLVED, that the Board's secretary is hereby directed to submit a copy of this resolution to the Director of Local Government Services for adoption as part of the Authority's Fiscal Year 2016 budget.

MOUNT LAUREL TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

By:

Christopher Smith, Chairman

Attest:

Cheryl Coco-Capri, Secretary

June 16, 2016

Governing Body Recorded Vote

Member: <u>Aye</u> <u>Nay</u> <u>Abstain</u> <u>Absent</u>

Christopher Smith

John Francesone

Cheryl Coco-Capri

Elwood Knight

Geraldine Nardello

This Resolution was adopted at a meeting of the Mount Laurel Township Municipal Utilities Authority held on June 16, 2016.

2015 Budget Summary

Mount Laurel Township Municipal Utilities Authority
For the Period July 1, 2015 to June 30, 2016

-0.8% 89.6 -0.7% All Operations All Operations -4.8% -0.9% %0.0 -1.3% %0.0 14.5% 13.3% Proposed vs. Current Year 2.6% -0.7% 162.7% % Increase (Decrease) #DIV/0! #DIV/01 (165,950)18,350 (147,600)(105,736)(106,834)(212,570)Proposed vs. 793,295 793,295 **Current Year** 580,725 (147,600)\$ Increase (Decrease) 728,325 ·s 192,000 21,314,100 21,506,100 2,218,536 11,723,159 2,046,707 491,644 Adopted Budget 15,988,402 5,965,414 5,473,770 21,953,816 447,716 21,506,100 Current Year Operations Total All S 5 \$ 21,148,150 210,350 21,358,500 2,112,800 Operations 11,616,325 491,644 2,046,707 15,775,832 6,267,065 1,176,041 6,758,709 22,534,541 21,358,500 Total All 5 S 3 Proposed Budget 5 S 2 \$ 10,079,900 \$ 11,068,250 561,118 115,150 11,183,400 1,066,900 6,286,300 7,914,318 66,105 4,304,018 4,370,123 12,284,441 1,101,041 11,183,400 Sewer 95,200 10,175,100 1,045,900 5,330,025 1,485,589 7,861,514 10,250,100 2,388,586 75,000 425,539 1,963,047 10,175,100 Water ·co Less: Total Unrestricted Net Position Utilized Total Principal Payments on Debt Service in Total Appropriations and Accumulated Total Other Non-Operating Appropriations Total Non-Operating Appropriations Total Operating Appropriations Total Anticipated Revenues Total Interest Payments on Debt Total Cost of Providing Services Total Non-Operating Revenues Net Total Appropriations ANTICIPATED SURPLUS (DEFICIT) **Total Operating Revenues** Total Administration Lieu of Depreciation Accumulated Deficit APPROPRIATIONS Deficit REVENUES

2015 Revenue Schedule

For the Period

Mount Laurel Township Municipal Utilities Authority
July 1, 2015 to June 30, 2016

			Propos	sed Budget			Total All	Current Year Adopted Budget Total All	\$ Increase (Decrease) Proposed vs. Current Year	% Increase (Decrease) Proposed vs. Current Year
OPERATING REVENUES	Water	Sewer	-			***************************************	Operations	Operations	All Operations	All Operations
Service Charges										
Residential	\$ 4,951,995	\$ 6,529,451								
Business/Commercial	2,977,629	3,059,517					\$ 11,481,446	\$ 11,040,000	\$ 441,446	4.0%
Industrial	-10.1,023	3,033,317					6,037,146	5,786,100	251,046	4.3%
Intergovernmental	191,476	170,532							-	#DIV/0!
Other	202/170	170,552					362,008	346,300	15,708	4.5%
Total Service Charges	8,121,100	9,759,500					47.000.000			#DIV/0!
Connection Fees	5.17.00	-,: -,: -,:				4	17,880,600	17,172,400	708,200	4.1%
Residential	3,766	7,394								
Business/Commercial	391,234	1,198,106					11,160	18,400	(7,240)	-39.3%
Industrial		-,250,200					1,589,340	2,510,500	(921,160)	-36.7%
Intergovernmental							-	-	-	#DIV/0!
Other							-	2	170	#DIV/0!
Total Connection Fees	395,000	1,205,500	-				7 600 500		-	#DIV/0!
Parking Fees						71	1,600,500	2,528,900	(928,400)	-36.7%
Meters										
Permits							-	-		#DIV/0!
Fines/Penalties							-	•	-	#DIV/01
Other								-	7	#DIV/0!
Total Parking Fees	2	-	-	-	-	-				#DIV/01
Other Operating Revenues (List)							-	-	-	#DIV/01
Hydrants / Fire Service	1,258,250						1,258,250	1 250 000	20000000	
Tower Rental	217,550	15,250					232,800	1,260,000	(1,750)	-0.1%
Solar Renewable Energy Credits	88,000	88,000					176,000	232,800		0.0%
Tatal Out - D							170,000	120,000	56,000	46.7%
Total Other Revenue	1,563,800	103,250	-	-	-	-	1,667,050	1,612,800		#DIV/01
Total Operating Revenues NON-OPERATING REVENUES	10,079,900	11,068,250	-	-		-	21,148,150	21,314,100	54,250	3.4%
Grants & Entitlements (List)								22,027,200	(165,950)	-0.8%
Grant #1										
Grant #2							.50	(4)		#DIV/0!
Grant #3								-		#DIV/0!
Grant #4							-	_		#DIV/0!
Total Grants & Entitlements							-	-	100	#DIV/0!
Local Subsidies & Donations (List)		(*)	-	-	4	-	-			#DIV/0!
Local Subsidy #1										11011/01
Local Subsidy #2							2	-	_	#DIV/0!
Local Subsidy #3							-		_	#DIV/0!
Local Subsidy #4							-	-	-	#DIV/0!
Total Local Subsidies & Donations						<u> </u>	-		_	#DIV/0!
Interest on Investments & Deposits		e rus İndir		₹	-	-	-	4	-	#DIV/0!
Investments	20,500	20,500								
Security Deposits							41,000	41,000	-	0.0%
Penalties	68,700	73,400					142 100	425.000		#DIV/0!
Other Investments							142,100	126,000	16,100	12.8%
Total Interest	89,200	93,900	-	-	_		183,100	-		#DIV/01
Other Non-Operating Revenues (List)							105,100	167,000	16,100	9.6%
Miscellaneous	6,000	21,250					27,250	25 000	272	
Other Non-Operating #2							21,230	25,000	2,250	9.0%
Other Non-Operating #3							-	•	-	#DIV/0!
Other Non-Operating #4										#DIV/0!
Other Non-Operating Revenues	6,000	21,250		-	-	-	27,250	3r 000	2.252	#DIV/01
Total Non-Operating Revenues	95,200	115,150	-	-	_		210,350	25,000	2,250	9.0%
TOTAL ANTICIPATED REVENUES	\$ 10,175,100 \$:	11,183,400 \$	- \$	- \$	- \$		21,358,500	192,000 21,506,100	18,350 \$ (147,600)	9.6%
	to I have the second as	V ALDERMAN CONTRACTOR CONTRACTOR						==,500,100	\$ (147,600)	-0.7%

2014 Revenue Schedule

Mount Laurel Township Municipal Utilities Authority

For the Period

July 1, 2015

to

June 30, 2016

			Current Year Adopted Budget							
	Water	Sewer				***************************************	Total All Operations			
OPERATING REVENUES							Operations			
Service Charges										
Residential	\$ 4,619,000	\$ 6,421,000					\$ 11,040,000			
Business/Commercial	2,777,400	3,008,700					5,786,100			
Industrial	4920 - 2025 - 2700 - 3900 - 22	-					-			
Intergovernmental	178,600	167,700					346,300			
Other	-	-					-			
Total Service Charges	7,575,000	9,597,400	-	-	-	-	17,172,400			
Connection Fees										
Residential	8,100	10,300					18,400			
Business/Commercial	841,500	1,669,000					2,510,500			
Industrial	-	-					-			
Intergovernmental	-	-					9 <u>1</u> 2			
Other		-			110 or 10		720			
Total Connection Fees	849,600	1,679,300	271	-	-	-	2,528,900			
Parking Fees										
Meters							100			
Permits							-			
Fines/Penalties							-			
Other							_			
Total Parking Fees	=	: - :	(E)	=	*	-	-			
Other Operating Revenues (List)										
Hydrants / Fire Service	1,260,000	-					1,260,000			
Tower Rental	217,550	15,250					232,800			
Solar Renewable Energy Credits	60,000	60,000					120,000			
Other Revenue 4	1 527 550	75.250								
Total Other Revenue	1,537,550	75,250	-	-	-	-	1,612,800			
Total Operating Revenues NON-OPERATING REVENUES	9,962,150	11,351,950			-		21,314,100			
Grants & Entitlements (List)										
Grant #1										
Grant #2							-			
Grant #3										
Grant #4										
Total Grants & Entitlements										
Local Subsidies & Donations (List)					_	-	-			
Local Subsidy #1										
Local Subsidy #2							_			
Local Subsidy #3							_			
Local Subsidy #4							_			
Total Local Subsidies & Donations	-	-	-	-	_	_	2			
Interest on Investments & Deposits										
Investments	20,500	20,500					41,000			
Security Deposits							-			
Penalties	59,220	66,780					126,000			
Other Investments										
Total Interest	79,720	87,280	<u> </u>	_	-	-	167,000			
Other Non-Operating Revenues (List)							23.0			
Miscellaneous	12,500	12,500					25,000			
Other Non-Operating #2							0=			
Other Non-Operating #3							19			
Other Non-Operating #4										
Other Non-Operating Revenues	12,500	12,500	_		14	-	25,000			
Total Non-Operating Revenues	92,220	99,780	- 1	-	72	-	192,000			
TOTAL ANTICIPATED REVENUES	\$ 10,054,370 \$	11,451,730	- \$	- \$	- \$	- 5	21,506,100			

2015 Appropriations Schedule

\$ Increase

% Increase

For the Period

Mount Laurel Township Municipal Utilities Authority

Period July 1, 2015 to June 30, 2016

			Proposed	i Budaet				Current Year	(Decrease) Proposed vs.	(Decrease) Proposed vs.
	****		rioposec	buuyet			Total All	Adopted Budget Total All	Current Year	Current Year
	Water	Sewer					Operations	Operations	All Operations	All O
OPERATING APPROPRIATIONS			THE RESERVE OF THE PROPERTY OF					Operations	An Operations	All Operations
Administration - Personnel										
Salary & Wages	\$ 408,150	\$ 408,250					\$ 816,400	\$ 797.200		
Fringe Benefits	208,650	213,900							\$ 19,200	2.4%
Total Administration - Personnel	616,800	622,150	*	~			422,550	446,436	(23,886)	-5.4%
Administration - Other (List)	***************************************						1,238,950	1,243,636	(4,686)	-0.4%
Computer Expenses	74,250	76,750		121 + 1			151 000		1.20000-14000	
Other Expenses	274,350						151,000	196,500	(45,500)	-23.2%
Insurance / Surety Bond Expense	80,500						529,600	559,800	(30,200)	-5.4%
Other Admin Expense #4							193,250	218,600	(25,350)	-11.6%
Miscellaneous Administration*							-	-	-	#DIV/01
Total Administration - Other	429,100	444,750	-						-	#DIV/01
Total Administration	1,045,900						873,850	974,900	(101,050)	-10.4%
Cost of Providing Services - Personnel	1,045,500	1,000,300				-	2,112,800	2,218,536	(105,736)	-4.8%
Salary & Wages	1 305 500	4.074.443								
Fringe Benefits	1,395,600						3,369,600	3,470,600	(101,000)	-2.9%
Total COPS - Personnel	713,450	1,034,400					1,747,850	1,844,464	(96,614)	-5.2%
Cost of Providing Services - Other (List)	2,109,050	3,008,400		-	-	-	5,117,450	5,315,064	(197,614)	-3.7%
									1201/021/	3.770
Purch of water (Water); sludge & CCMUA (Sewer) Chemicals		1,040,300					3,275,300	3,559,300	(284,000)	-8.0%
Electric Power	114,700	535,700					650,400	605,200	45,200	7.5%
	386,600	735,900					1,122,500	1,206,500	(84,000)	-7.0%
Other Expenses	484,675	966,000					1,450,675	1,037,095	413,580	39.9%
Miscellaneous COPS*							-	-,,,,	413,300	#DIV/0!
Total COPS - Other	3,220,975	3,277,900		-	-	-	6,498,875	6,408,095	90,780	1.4%
Total Cost of Providing Services	5,330,025	6,286,300	-	-	-	-	11,616,325	11,723,159	(106,834)	-0.9%
Total Principal Payments on Debt Service in Lieu of			2.04.55.52.5 (-5.04.50.00.00.00.00.00.00.00.00.00.00.00.00.						(100,034)	-0.3%
Depreciation	1,485,589	561,118	_	-		-	2,046,707	2,046,707		0.007
Total Operating Appropriations	7,861,514	7,914,318	-	-	-		15,775,832	15,988,402	/313.570)	0.0%
NON-OPERATING APPROPRIATIONS							13,773,032	13,366,402	(212,570)	-1.3%
Total Interest Payments on Debt	425,539	66,105	-	_	-		491,644	101 644		
Operations & Maintenance Reserve	793,295						793,295	491,644	700 000	0.0%
Renewal & Replacement Reserve	1,094,752	3,931,302					5,026,054	5 000 004	793,295	#DIV/0!
Municipality/County Appropriation	75,000	372,716						5,026,054	-	0.0%
Other Reserves							447,716	447,716	-	0.0%
Total Non-Operating Appropriations	2,388,586	4,370,123	-		<u> </u>		C 755 700			#DIV/0!
TOTAL APPROPRIATIONS	10,250,100	12,284,441					6,758,709	5,965,414	793,295	13.3%
ACCUMULATED DEFICIT							22,534,541	21,953,816	580,725	2.6% #DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	10,250,100	12,284,441					22.524.54	19 1		
UNRESTRICTED NET POSITION UTILIZED						-	22,534,541	21,953,816	580,725	2.6%
Municipality/County Appropriation	75,000	372,716					- 10			
Other	,5,000	T	- 5		-	-	447,716	447,716	-	0.0%
Total Unrestricted Net Position Utilized	75,000	728,325 1,101,041					728,325	-	728,325	#DIV/01
TOTAL NET APPROPRIATIONS				-	-	-	1,176,041	447,716	728,325	162.7%
	÷ 10,173,100	\$ 11,183,400 \$	- \$	- \$	- \$	- \$	21,358,500	\$ 21,506,100	\$ (147,600)	-0.7%

^{*} Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 393,075.70 \$ 395,715.90 \$ - \$ - \$ - \$ - \$ 788,791.60

2014 Appropriations Schedule

Mount Laurel Township Municipal Utilities Authority

For the Period

July 1, 2015

to

June 30, 2016

\$ 799,420.10

Current Year Adopted Budget Total All Water Sewer Operations **OPERATING APPROPRIATIONS** Administration - Personnel Salary & Wages 398,550 S 398,650 797,200 Fringe Benefits 227,204 219,232 446,436 Total Administration - Personnel 625,754 617,882 -1,243,636 Administration - Other (List) Computer Expenses 100,000 96,500 196,500 Other Expenses 265,950 293,850 559,800 Insurance / Surety Bond Expense 88,400 130,200 218,600 Other Admin Expense #4 Miscellaneous Administration* Total Administration - Other 454,350 520,550 -974,900 Total Administration 1,080,104 1,138,432 2,218,536 Cost of Providing Services - Personnel Salary & Wages 1,395,600 2,075,000 3,470,600 Fringe Benefits 767,996 1,076,468 1,844,464 Total COPS - Personnel 2,163,596 3,151,468 5,315,064 Cost of Providing Services - Other (List) Purch of water (water); sludge & CCMUA (sewer) 2.682.000 877,300 3,559,300 Chemicals 278,900 326,300 605,200 Electric Power 334,000 872,500 1,206,500 Other Expenses 509,890 527,205 1,037,095 Miscellaneous COPS* Total COPS - Other 3,804,790 2,603,305 6,408,095 **Total Cost of Providing Services** 5,968,386 5,754,773 11,723,159 Total Principal Payments on Debt Service in Lieu of Depreciation 1,485,589 561,118 2,046,707 **Total Operating Appropriations** 8,534,079 7,454,323 15,988,402 **NON-OPERATING APPROPRIATIONS** Total Interest Payments on Debt 425,539 66,105 491,644 Operations & Maintenance Reserve Renewal & Replacement Reserve 1,094,752 3,931,302 5,026,054 Municipality/County Appropriation 75,000 372,716 447,716 Other Reserves **Total Non-Operating Appropriations** 1,595,291 4,370,123 5,965,414 **TOTAL APPROPRIATIONS** 10,129,370 11,824,446 21,953,816 **ACCUMULATED DEFICIT TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT** 10,129,370 11,824,446 21,953,816 UNRESTRICTED NET POSITION UTILIZED Municipality/County Appropriation 75,000 372,716 447,716 Total Unrestricted Net Position Utilized 75,000 372,716 447,716 \$ 10,054,370 TOTAL NET APPROPRIATIONS \$ 11,451,730 \$ \$ -\$ 21,506,100

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount

\$ 426,703.95 \$ 372,716.15 \$

shown below, then the line item must be itemized above. 5% of Total Operating Appropriations \$

To:

Pamela J. Carolan, Executive Director

From:

David R. Wiest, Finance Director

Date:

June 14, 2016

Subject:

Fiscal Year 2016 budget amendment

We have completed the amendment of our fiscal year 2016 (FY16) operating budget. Although not required by law, the amendment of the nearly completed fiscal year budget has been an internal routine that allows us to compare the budget to the actual results for the year, anticipate the final few months of fiscal activity, and make appropriate adjustments to the outgoing budget. Enclosed is a printout which shows the budget in a form familiar to the board members. This shows the adopted budget we have been operating under during FY16, the proposed amended FY16 budget and the amended budget's breakdown between our water and sewer utilities.

Significant Amendments:

REVENUES:

In the aggregate, revenues are expected to remain fairly consistent with the adopted FY16 budget, with an anticipated decrease of \$148,000. This is a reduction of just 0.7%.

User fee revenues are being increased by slightly over \$700,000, as water delivered to service in FY16 is projected to be 1,433mg. When the budget was created in March 2015, a two year average of 1,374mg of water consumption was used. This yields about 60mg of more water delivered than we anticipated, accounting for the revenue increase.

Connection fee revenue is being decreased quite a bit, as projects that were anticipated to tie in during FY16 have not, in whole or in part. Some examples include the hotel located at 7000 Midlantic Drive, the Hampton Inn on Briggs Road and a portion of the Rogers Walk project. The connection fees associated with these projects total \$946,000. Some smaller, unanticipated projects DID tie in during FY16, leading to a reduction of \$928,000 in this line item.

SREC income is being increased by \$56,000 as the market price of SRECs improved in FY16. The weighted average price for an SREC is currently around \$240, while the FY16 budget was developed when the unit price was near \$175.

EXPENSES:

Overall expenses (excluding depreciation) are expected to decrease \$210,000, or 1.4%. The more significant changes are addressed below.

Salaries expense has decreased by approximately \$100,000, or 2.9%. One contributing factor is the hiring of five new employees at entry level rates, taking the place of higher paid employees departing for a variety of reasons. Another factor was a higher paid employee taking unpaid family medical leave for a significant portion of the year.

Repairs and Maintenance expense has risen dramatically, almost exclusively as the result of several force main breaks through the course of FY16. Costs of repairs to the force main and the costs of tanking sewage have caused this line item skyrocket. Due to these costs, and other unexpected occurrences, this line item has grown to well over twice the original budget. Steps are underway to permanently fix a particular section of the force main as soon as possible, as more breaks are expected to occur in this section until a new line is installed.

Chemical expense is projected to increase by \$45,000. Odor control chemicals are at the root of this increase, as feed rates and feed points continue to be analyzed in order to find the optimal application quantities and locations.

Vehicles – Fuel and Maintenance has been reduced by nearly half, from \$156,000 to \$84,000. The Authority has benefitted from a protracted period of low fuel costs and its fleet of vehicles has not needed any major repairs or maintenance to speak of.

NJ Facility fees and permits have risen by \$16,000. Most of this is the result of an increase in our NJPDES permit for the Hartford Rd treatment plant, as the "environmental factor" component of the fee calculation was adjusted upward by the NJDEP due to issues with our effluent quality in 2014.

Sludge Disposal expense is increasing by \$154,000. Two thirds of this amount stems from the emergency pumping of sludge from PFC #1 in June and July of 2015, along with the cleaning of the tank. 643,000 gallons were removed, transported and disposed due to the poor quality of the sludge and our inability to return it to our treatment process due to the adverse impact it would have on effluent quality.

Purchase of water (POW) expense went down due to a planned reduction in purchased water use and utilization of our own water supplies. The main modification was in the NJAWC Off Peak contract nomination, which was reduced from 550mg to 450mg. This change had the largest impact on POW (close to \$300K). This was possible due to the banked water in the Aquifer Storage and Recovery (ASR) facility. Approximately 100mg was available, so we made the operational decision to utilize that water instead of purchasing water to meet system demands. These demands were met through the full utilization of our well allocation at our Elbo Lane WTP and water from our ASR facility. Willingboro MUA was utilized as needed with the goal of purchasing the contractual minimum.

Computer expense has decreased mainly due to less computer programming being done than anticipated during the year. Our business application software vendor has developed customized programs in several systems with an eye toward streamlining, enhancing or creating new computing processes. However, our original budget was done with an eye toward being more aggressive with these changes. We will continue to work for improvements into the coming year and beyond.

Employee group medical insurance expense will decrease \$132,000 or 11.0%. Approximately 70% of this decrease is due to premium reductions for CY16 in the State Health Benefits Plan when we selected a different base plan for our employees. The remaining savings are due to new employees not covered by group health insurance for a period of time at the beginning of their employment and the departure of employees that generally carried the same or higher levels of coverage compared to our new employees.

We will be seeking board passage of an amending resolution at Thursday night's meeting.