

MOUNT LAUREL TOWNSHIP
Municipal Utilities Authority
1201 SOUTH CHURCH STREET * MOUNT LAUREL, NEW JERSEY 08054
PHONE (856) 234-0062 * FAX (856) 866-1092
EMAIL * customerservice@mltmua.com

TENANT/LANDLORD FORM

DATE: _____

ACCOUNT NUMBER: _____

PLEASE PRINT

LANDLORD: NAME _____

MAILING ADDRESS _____

PHONE _____

NEW TENANT: NAME _____

SERVICE ADDRESS _____

PHONE _____

OLD TENANT: NAME _____

FINAL METER READING _____ **DATE** _____

TWO (2) COPIES OF THIS FORM (WHICH IS THE FINAL BILL) WILL BE MAILED TO THE LANDLORD. TENANT OR LANDLORD MUST READ INSIDE METER FOR FINAL BILL. **MUA DOES NOT GO OUT.**

PLEASE CHOOSE ONE: **Any other requests for bill handling please call Customer Service.**

1. _____ I want this account placed in tenant's name and the bill mailed to the service address.
(Landlord will receive an owner's copy of the monthly bill)
2. _____ I want this account placed in the landlord's name and the bill mailed to the landlord's address.
3. _____ I want this account placed in the landlord's name and the bill mailed to the service address.

NOTE: The MUA offers electronic billing (E-billing). To receive a monthly Ebill rather than a paper bill, landlord and tenant must each have an email address and must agree to receive it electronically. A PAPER BILL WILL NOT BE PRODUCED IF E-BILLING IS REQUESTED. A separate E-BILLING AUTHORIZATION FORM MUST FIRST BE SUBMITTED.

SIGNATURE OF HOMEOWNER/LANDLORD

DATE

THE MUA HOLDS THE HOME OWNER RESPONSIBLE FOR ALL UNPAID WATER AND SEWER BILLS AND WILL NOT BECOME INVOLVED WITH TENANT/LANDLORD ISSUES.

FOR OFFICE USE ONLY

Date to: _____

Arrears \$ _____

Water Amount Due \$ _____ Present Reading _____ Date _____

Sewer Amount Due \$ _____ Previous Reading _____ Date _____

FINAL TOTAL \$ _____ Usage _____ Initials _____