

**MINUTES OF THE REORGANIZATION MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

February 20, 2020

Chairwoman Coco-Capri called the reorganization meeting of the Mount Laurel Township Municipal Utilities Authority to order at 7:00 p.m. in the Elbo Lane Water Treatment Plant Facility Meeting Room.

Those in attendance were:

Cheryl Coco-Capri	Chairwoman
John Francescone	Vice Chairman
Dennis Riley	Secretary
Christopher Smith	Member
Elwood Knight	Member

Also in attendance were:

David Kahn	Consulting Engineer
Jose Calves	Solicitor
Dana Stefanoni	Solicitor
Pamela Carolan	Executive Director
David Wiest	Finance Director
Russell Trice	Operations Engineer
Theresa Trumbetti	Stenographer

Chairwoman Capri announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Closed Session I

A motion was made by Mr. Smith, seconded by Mr. Riley, voted on and unanimously approved to pass Resolution 2020-02-06 to close the meeting to discuss Reorganization, which is exempt from open meetings under the Sunshine Law, at 7:01 p.m.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Reorganization – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 7:09 p.m., following a motion made by Mr. Riley, and seconded by Mr. Knight and with unanimous agreement from Ms. Capri, Mr. Riley, Mr. Smith, Mr. Knight and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Annual Appointments

Mr. Riley nominated Ms. Coco-Capri for the position of Chairwoman of the Mount Laurel Township Municipal Utilities Authority and Mr. Smith seconded same, with unanimous agreement from Ms. Capri, Mr. Riley, Mr. Smith, Mr. Knight and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Mr. Francescone nominated Mr. Riley for the position of Vice Chairman of the Mount Laurel Township Municipal Utilities Authority and Mr. Knight seconded same, with unanimous agreement from Ms. Capri, Mr. Riley, Mr. Smith, Mr. Knight and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Mr. Riley nominated Mr. Smith for the position of Secretary of the Mount Laurel Township Municipal Utilities Authority and Mr. Francescone seconded same, with unanimous agreement from Ms. Capri, Mr. Riley, Mr. Smith, Mr. Knight and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Public Comment

There was no public comment.

Minutes

Following a motion made by Mr. Knight and seconded by Mr. Smith, the Board approved the minutes for the January 16, 2020 regular meeting, with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Annual Appointments

Following a motion made by Mr. Francescone and seconded by Mr. Riley, the Board Approved Resolution No. 2020-02-07 Resolution Establishing Regular Meetings of the Mount Laurel Township Municipal Utilities Authority, with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Knight, the Board Approved Resolution No. 2020-02-08 Resolution Designating the Official Newspaper of the Mount Laurel Township Municipal Utilities Authority (**Burlington County Times**), with affirmative votes from Mr. Francescone, Ms. Capri,

Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Riley, the Board Approved Resolution No. 2020-02-09 Resolution Adopting Cash Management Plan, Including Designation of Depositories and Signatories, with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Knight, the Board Approved Resolution No. 2020-02-10 Resolution Designating Depository for the Mount Laurel Township Municipal Utilities Authority (**Wells Fargo Bank**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Francescone, the Board Approved Resolution No. 2020-02-11 Resolution Designating Depository of the Mount Laurel Township Municipal Utilities Authority (**Citizens Bank**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Francescone, the Board Approved Resolution No. 2020-02-12 Resolution Designating Depository of the Mount Laurel Township Municipal Utilities Authority (**New Jersey Cash Management Fund**), with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Knight, the Board Approved Resolution No. 2020-02-13 Resolution Authorizing the Appointment of Governmental Accountant/Auditor for the Mount Laurel Township Municipal Utilities Authority (**Bowman & Company, LLP**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Riley, the Board Approved Resolution No. 2020-02-14 Resolution Authorizing the Appointment of Financial Advisor for the Mount Laurel Township Municipal Utilities Authority (**GB Associates**), with affirmative votes from Ms. Capri, Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board Approved Resolution No. 2020-02-15 Resolution Authorizing the Appointment of Bond Counsel for the Mount Laurel Township Municipal Utilities Authority (**Parker McCay, PA**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Riley, the Board Approved Resolution No. 2020-02-16 Resolution Authorizing the Appointment of Labor Counsel for the Mount Laurel Township Municipal Utilities Authority (**Caphart Scatchard, PA**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Knight, the Board Approved Resolution No. 2020-02-17 Resolution Authorizing the Appointment of Solicitor for the Mount Laurel Township Municipal Utilities Authority (**Parker McCay, PA**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Riley, the Board Approved Resolution No. 2020-02-18 Resolution Authorizing the Appointment of Conflict/Auxiliary Legal Counsel for the Mount Laurel Township Municipal Utilities Authority (**Caphart Scatchard, PA**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board Approved Resolution No. 2020-02-19 Resolution Authorizing the Appointment of Special Counsel Services for the Mount Laurel Township Municipal Utilities Authority – NJAWC Rates/Contracts (**Fornaro Francioso, LLC**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Knight, the Board Approved Resolution No. 2020-02-20 Resolution Authorizing the Appointment of Special Counsel Services for the Mount Laurel Township Municipal Utilities Authority – Water Supply Matters and Agreements (**Fornaro Francioso, LLC**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Smith, the Board Approved Resolution No. 2020-02-21 Resolution Authorizing the Appointment of Certified Laboratory Services for the Mount Laurel Township Municipal Utilities Authority_(**Garden State Laboratories, Inc.**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Francescone, the Board Approved Resolution No. 2020-02-22 Resolution Authorizing the Appointment of Certified Laboratory Services for the Mount Laurel Township Municipal Utilities Authority_(**EMSL Analytical, Inc.**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Smith, the Board Approved Resolution No. 2020-02-23 Resolution Authorizing the Appointment of Consulting Engineer for the Mount Laurel Township Municipal Utilities Authority (**Alaimo Group**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Smith, the Board Approved Resolution No. 2020-02-24 Resolution Authorizing the Appointment of Conflict Auxiliary Engineer for the Mount Laurel Township Municipal Utilities Authority (**Environmental Resolutions, Inc.**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Francescone, the Board Approved Resolution No. 2020-02-25 Resolution Authorizing the Appointment of Conflict Auxiliary Engineer for the Mount Laurel Township Municipal Utilities Authority (**Maser Consultants**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Francescone, the Board Approved Resolution No. 2020-02-26 Resolution Authorizing the Appointment of Conflict Auxiliary Engineer for the Mount Laurel Township Municipal Utilities Authority (**Mott MacDonald, LLP**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Francescone, the Board Approved Resolution No. 2020-02-27 Resolution Authorizing the Appointment of Engineering Consultant for GIS Technical Support Services for the Mount Laurel Township Municipal Utilities Authority (**Maser Consultants**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Knight, the Board Approved Resolution No. 2020-02-28 Resolution Authorizing the Appointment of MEP Engineer for the Mount Laurel Township Municipal Utilities Authority (**Mott MacDonald, LLC**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Smith, the Board Approved Resolution No. 2020-02-29 Resolution Authorizing the Appointment of Public Hearing Officer for The Mount Laurel Township Municipal Utilities Authority (**Parker McCay, PA**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Knight, the Board Approved Resolution No. 2020-02-30 Resolution Authorizing the Appointment of Human Resources Trainer for The Mount Laurel Township Municipal Utilities Authority (**Capehart & Scatchard, PA**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Knight, the Board Approved Resolution No. 2020-02-31 Resolution Authorizing the Appointment of Human Resources Trainer for The Mount Laurel Township Municipal Utilities Authority (**Parker McCay, PA**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Francescone, the Board Approved Resolution No. 2020-02-32 Resolution Authorizing the Appointment of Occupational Medical Provider for the Mount Laurel Township Municipal Utilities Authority (**Virtua Medical Group, PA**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Francescone, the Board Approved Resolution No. 2020-02-33 Resolution Authorizing the Appointment of Safety Trainer for the Mount Laurel Township Municipal Utilities Authority (**Certified Health & Safety Services, LLC**), with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Developments/New Connections

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board Approved Resolution No. 2020-02-34 Resolution Authorizing Release of Water and Sewer Performance Bonds, Top Golf Project, 104 Centerton Road, with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Operations

Following a motion made by Mr. Knight and seconded by Mr. Francescone, the Board Approved Resolution No. 2020-02-35 Resolution Approving Renewal of Mount Laurel MUA 2020 Water Conservation Guidelines, with affirmative votes from Mr. Francescone, Ms. Capri, Mr. Smith, Mr. Knight and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Water System Summary

Ms. Carolan reported that there was 1 water leak since the last meeting, on East Park Drive that took a week to repair because of problems isolating it. It was a routine repair after that.

Ms. Carolan noted that water use has been typical – we are off peak with NJAWC and 115MG has been re-charged to the ASR with 225 – 250MG being the target.

Wastewater System Summary

Ms. Carolan reported that there are 5 pumping stations operating outside normal parameters. On January 24th at the Atrium pump station, raw sewage flooded the dry well and it overflowed in the street (Horizon Way) about 5,000 gallons which was reported to DEP. The spill was cleaned up and sewage was trucked while an emergency by-pass pump was setup.

Ms. Carolan noted that the Atrium station has been on the Engineer's Report for the last three years and under design for rehab. Alaimo was advised to rush to get it the project out for bids but the start of work is still 8 months to a year out. The decision was made to band-aid repair the station now for \$20K rather than leave the by-pass pump running, until the planned rehab can occur.

Underdrains

Ms. Carolan noted that our verification of underdrains confirms that the Trotters Landing development has sump pump headers and Hartford Glen has no underdrains.

Ms. Carolan said we took it upon ourselves to make monthly recommendations to the Township for improvements needed along with the monthly billing. An unofficial capital plan will be put together for the Township identifying priority items recommended to be performed on the system. It will also be recommended that an alarm system be installed at the stations. Since there currently is no alarm system, we only find out that there is a problem if a customer calls to report a backup. This was recommended the 1990's but the work was never performed. One station, Golf Lane, needs major work soon with the other five following thereafter. Certain piping repairs will also be recommended.

Presentation of Engineer's Status Report

Mr. Kahn presented the report.

Replacement of Part of Library Force Main and Millstream Force Main Connection

No change in status. This project includes replacement of a section of force main for the Library PS beginning at the pump station and extending beyond the Rt. 295/NJ Turnpike crossing and replacement of the connection of the Millstream force main to the primary force main on Union Mill Road. The Library force main and Millstream connection projects were combined in one NJ Infrastructure Bank (NJIB) loan application with the Briggs force main, Library connection and Union Mill Farms Force Main Redirection project. The Planning Document was submitted to NJDEP and we are awaiting comment or approval. Other required submittals are being made to the NJDEP.

Replacement of Briggs Force Main and Connection and Library Force Main Connection

This project includes replacement of Briggs Road force main from the pump station to the connection to the primary force main on Union Mill Road, and replacement of the Library force main connection to the primary. The Briggs force main, and Library connection projects were combined in one NJ Infrastructure Bank (NJIB) loan application with the Library force main replacement, Millstream connection, and Union Mill Farms Force Main Redirection projects. The TWA permit is secured. Professional services agreement and SED Utilization Plan approval must be completed prior to advertisement.

Atrium & Hooten Pump Station Upgrades

No change in status. This project includes electrical and control system replacement and upgrades at both the Atrium and the Hooten Road stations. The Atrium station work will also include pump replacement and replacement of the emergency generator with which also connects to the adjacent Horizon Way Booster

Station. This project was included in the first loan application for NJIB financing; however, construction is not scheduled to start until FY2020. Design is being finalized. Plans and specifications will be submitted to the Authority prior to NJDEP review.

Devonshire Pump Station Upgrade

No change in status. This project will include a major rehabilitation of the Devonshire Pump Station. The original pump station was constructed in 1977 as part of the Larchmont Village IV development. Although the station has been rehabilitated and upgraded a few times since it was constructed, major work is now required to the electrical and mechanical systems to keep the station operating acceptably.

The Devonshire Pump Station receives flow from some of the Larchmont sections and from the Timbercrest Pump Station and the Rancocas Woods Pump Station. It is anticipated that a proposed housing project in Rancocas Woods as well as existing commercial and residential properties currently on septic systems located on or near Creek Road may connect to the Devonshire Pump Station drainage area. Although the estimated wastewater flow that could be discharged to the Devonshire Pump Station is not yet known, it is assumed based on a flow metering study that the station will have sufficient capacity to handle these new connections. However, the design and sizing of the collection system along Creek Road should be sized to accommodate as many future connections as possible. Providing sewer to the properties along Creek Road may necessitate determining how to provide sewer to the remainder of the unsewered properties in Rancocas Woods.

Site work plans have been submitted to the Planning Board for review. Plans and specifications are being updated to incorporate full replacement of both pumps and appurtenances. Site visit with pump vendor was conducted on November 13.

Hartford Road WPCF Tank Repairs

This project includes rehabilitation of the 2 primary clarifiers, secondary clarifier No. 2 and the sludge thickener tank at the sewage treatment plant. New clarifier drives, sludge and scum collection equipment, bar screens, electrical equipment, valves and other associated equipment or devices will be rehabilitated or replaced.

This project was included in the first loan application for NJIB financing. The project was advertised on March 18, 2019 and the bid opening was held on May 9, 2019. The low bid was substantially higher than estimated so all bids were rejected at the May 16, 2019 meeting.

After rebid, a contract in the amount of \$1,882,000 was awarded to BR Welding, Incorporated, on August 15, 2019 with a completion date of June 28, 2020. Shop drawings have been reviewed and returned to the contractor.

Ms. Carolan added that tonight the Board is being asked to award a contract for cleaning the sludge thickener, as that is needed and will be coordinated with the BR Welding work.

Hartford Road WPCF Orbal Aerator Repairs

No change in status. This project is for the repair of broken discs and hoods on some of the aerators located on the orbal tank. When the aerators are repaired, the Orbal cell channels will also be cleaned. The plans and specs are substantially complete. This project was included in the first loan application for NJIB financing, construction is scheduled for FY2020.

Hartford Road WPCF Roof Replacement and Lightning Protection

No change in status. This project includes the replacement of roofs on five (5) buildings and lightning protection at the WPCF. These roofs are the original roofs installed when the buildings were constructed in

1996. This project will be funded using NJIB financing, bundle 1; bidding will occur as soon as approvals are obtained with construction planned to begin in July 2020.

A pre-demolition asbestos survey found no evidence of asbestos containing materials. Exhaust fans are being evaluated for replacement. Submission to NJDEP will take place after the “Authority approves updated plans and specifications.

Harford Road WPCF Lighting Replacement

No change in status. This project is for the replacement of site lighting throughout the plant. Design is complete. Engineering review to be finalized and then given to MUA for review before submission to NJDEP.

Nottingham Way Water Main Replacement

No change in status. This project includes the replacement of approximately 500 LF of 6” water main. Survey work has been completed. The project schedule will be dependent on the frequency of future water main breaks.

Saint David Drive Water Main Replacement – Phase 2

This project includes the replacement of approximately 2,200 LF of 12’ and 8” water main. An addendum was issued to respond to an RFI and postpone receipt of bids to March 17.

Emergency Shower and Eyewash Facility Installation

This project includes the installation/replacement of emergency shower and eyewash equipment at 6 locations. Some of the facilities do not currently have shower/eyewashes and some of the facilities do have shower/eyewashes; however, they do not use tepid water as is required by current regulations. Purchase orders sent to PSE&G to conduct work.

Bids received on December 17, 2019 were rejected due to large exceedance of engineer’s estimate. Rebid documents were sent to the Authority for review.

Hartford Road WPCF Filter Press Control Panel Replacements

This project includes the replacement of the filter press controls and filter press belt motors. This project is part of bundle 1 of the NJIB loan. A contract in the amount of \$183,750 was awarded to the low bidder, A.B.S. Electric, Incorporated on June 28, 2019. Construction is underway. Project was to be completed by December 28, 2019. One panel has been installed and the SCADA system needs reprogramming.

Union Mill Farms Force Main Replacement

No change in status. This project will include installation of a new force main that will redirect the pump station discharge out of the primary force main in Union Mill road and into the gravity sewer collection system that discharges to the Holiday Village East Pump station. An existing adjacent isolation valve for the primary will also be replaced. This project was combined in one NJIB loan application with the Replacement of Library Force Main, Millstream Force Main Connection, the Briggs Road Force Main Replacement and Connection and Library Force Main Connection. The Planning Document has been submitted to the DEP and we are awaiting comment or approval. Other required submittals are being submitted to DEP.

Piping, Heat Tracing and Insulation Replacement at the Hartford Rd WPCF

No change in status. This project is for the replacement of various heat tracing and insulation that was originally installed on exposed piping at the Hartford Road WPCF when the plant was expanded in 1996. This project will be funded via a loan from the NJIB. Plans and specifications have been given to the Authority for review before submission to the NJDEP.

Closed Session II

A motion was made by Mr. Riley, seconded by Mr. Smith, voted on and unanimously approved to pass Resolution 2020-02-36 to close the meeting to discuss Regulatory Matters, Litigation and Potential Litigation, which are exempt from open meetings under the Sunshine Law, at 7:50 p.m.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Regulatory Matters, Litigation and Potential Litigation – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 8:10 p.m., following a motion made by Mr. Riley, and seconded by Mr. Knight and with unanimous agreement from Ms. Capri, Mr. Riley, Mr. Smith, Mr. Knight and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Contracts

Following a motion made by Mr. Francescone and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2020-02-37, Resolution Authorizing Entry Into Intermunicipal Sludge Management Agreement with County of Burlington for the term of January 1, 2020 thru December 31, 2020 at the cost of \$78.23 per ton, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstention, 0 absent

Following a motion made by Mr. Riley and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2020-02-38, Resolution Authorizing Award of Proprietary Computer Software to Edmunds GovTech, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstention, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Riley, the Board unanimously approved Resolution No. 2020-02-39, Resolution Authorizing Award of Contract to Spectraserv for the Sludge Holding Tank Cleaning – Sludge, Grit and Rags Removal at HRWPCF in the Amount of \$60,000.00, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith and Mr. Riley.

Total votes: 5 ayes, 0 nays, 0 abstention, 0 absent

Accounting and Financial

Following a motion made by Mr. Riley and seconded by Mr. Francescone, the Board unanimously approved the Treasurer's Report of December 2019 and Payment Plan Status Report for January 2020, with affirmative votes from Ms. Capri, Mr. Riley, Mr. Smith, Mr. Knight and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Francescone, the Board unanimously approved Requisition #604 in the amount of \$638,708.04 for the accounts payable vouchers with affirmative votes from Ms. Capri, Mr. Riley, Mr. Smith, Mr. Knight and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Smith, the Board unanimously approved Requisition #4555 through #4556 in the amount of \$9,681.79 from Acquisition and Construction List with affirmative votes from Ms. Capri, Mr. Riley, Mr. Smith, Mr. Knight and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Knight, the Board unanimously approved Requisition #4941 through #4984 in the amount of \$424,215.45 from the Renewal and Replacement list with affirmative votes from Ms. Capri, Mr. Riley, Mr. Smith, Mr. Knight and Mr. Francescone.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Comments:

Ms. Carolan noted that 3rd graders from Doane Academy in Burlington visited in January for a tour of Elbo Lane Water Plant and the Hartford Rd Sewer Plant. A class visit using the watershed model was also done.

Ms. Carolan added that Ms. Grant thanked the Board for consideration and wished them her best; she added that she is available to help with the transition.

Following a motion made by Mr. Riley seconded by Mr. Smith, and with unanimous agreement from the members, the meeting was adjourned at 8:29 p.m.