

NOTICE OF REQUEST
SOLICITATION AND INVITATION FOR PROPOSALS
FOR VARIOUS ANNUAL APPOINTMENTS FOR
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY, BURLINGTON COUNTY

Be advised that the Mount Laurel Township Municipal Utilities Authority (the “Authority”) has a need to acquire professional services under the fair and open process pursuant to the provision of N.J.S.A. 19:44A-20.5 and will accept proposals for the following positions, all of which are intended to be filled by appointment at the Authority’s Reorganization meeting to be held on February 15, 2024, at 7:00 p.m., at the Authority’s Elbo Lane Groundwater Treatment Facility, 41 Elbo Lane, Mount Laurel, New Jersey 08054. This advertisement is for the following Authority positions:

- Solicitor
- Conflict/Auxiliary Legal Counsel Solicitor
- Bond Counsel
- Labor Counsel
- Government Accountant/Auditor
- Financial Advisor
- Conflict/Auxiliary Engineer
- Consulting Engineer
- Special Counsel Water Supply Matters
- Human Resources Trainer
- Public Hearing Officer
- Safety Trainer
- Engineering Consultant for GIS Support Services
- Mechanical, Electrical, & Plumbing Engineer

Proposals for the above positions must be received on or before Friday, December 8, 2023, at 9:30 a.m.

To obtain the Request, Solicitation and Invitation for proposal for any of the above positions, you must contact the Authority's Purchasing Agent, Jane Rottau at 856-722-5900 Ext. 143, or by e-mail at jrotau@mltmua.com. All proposals submitted to the Authority must be submitted pursuant to the said Request, Solicitation and Invitation in the format required therein and as set forth hereafter.

To be considered completed, proposal forms for any of the above positions must be received on or before the above stated date and time. Responses must be fully sealed. **Two original copies** of the proposal shall be placed in a sealed manila envelope of the approximate size of nine by twelve inches. This envelope shall be marked with the words "PROPOSAL FOR POSITION OF AUTHORITY (NAME OF POSITION)," which words shall be at the lower left of the front of the envelope. If you mail or hand-deliver your proposal, the said manila envelope shall be addressed as follows:

Jane E. Rottau, QPA
Office of the Purchasing Agent
Mount Laurel Township MUA
1201 South Church Street
Mount Laurel, New Jersey 08054

The proposals will be publicly opened in the Authorities conference room located at our 81 Elbo Lane building on the above stated date and time. Proposals received after stated date and time will not be considered. No action will be taken at the time of opening of the envelope except to announce the identity of the person or firm making the proposal and to record the response.

Pamela J. Carolan, P.E.
Executive Director
Mount Laurel Township MUA