

**MINUTES OF THE REGULAR MEETING OF THE
MOUNT LAUREL TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

March 17, 2022

Chairwoman Coco-Capri called the regular meeting of the Mount Laurel Township Municipal Utilities Authority to order at 7:00 p.m. via videoconference. A sign with the call-in information was posted at the Elbo Lane Water Treatment Plant Facility Meeting Room and posted on the Authority’s official website.

Those in attendance were:

Cheryl Coco-Capri	Chair
Christopher Smith	Vice Chair
Elwood Knight	Secretary
John Francescone	Member
Carol Murphy	Member

Also in attendance were:

William Long	Consulting Engineer
Robert Lamilla	Solicitor
Carmen Saginario	Labor Attorney
Pamela Carolan	Executive Director
Jonathan Sears	Finance Director
Brian Scott	Human Resource Director
Diane Ordille	Administrative Assistant

Chairwoman Capri announced that the notice requirements of the “Senator Byron M. Baer Open Public Meetings Act” have been satisfied. Annual notice has been transmitted to two newspapers; it has been prominently posted on the Municipal Bulletin Board and filed with the Mount Laurel Township Clerk.

Public Comment

No public in attendance

Developments/New Connections

Following a motion made by Mr. Smith and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2022-03-43 Resolution Authorizing the Release of the Performance Bond Posted by VP Fellowship Realty, LLC for Water and Sewer Improvements – Dunkin Donuts at 525 Pleasant Valley Avenue, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Ms. Murphy, the Board unanimously approved Resolution No. 2022-03-44 Resolution Authorizing the Release of the Performance Bond Posted by Ramblewood 73 Associates, LLC for water and Sewer Improvements – Dunkin Donuts at 1155 Route 73, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2022-03-45 Resolution Authorizing the Reduction of the Performance Bond Posted by Mt. Laurel Lodging Associates, LLP for Water and Sewer Improvements, Hilton Garden Inn at

4000 Atrium Way, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2022-03-46 Resolution Authorizing the Release of Performance Bonds Posted by Rowan College Burlington County, Improvements to 1000 Briggs Road, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Operations

COVID-19 Update

Mr. Sears noted that as of Feb 28th we have forgiven \$462,000 in interest. The grace period ended on March 15th. For our customers, because of our billing system limitations, we will give until the end of the month for interest forgiveness. Notices will go out in early April giving customers 30 days to sign up for the plan required by the State that offers interest free payment plans.

Water System Summary

Ms. Carolan stated that there was (1) water main break since the last meeting.

Ms. Carolan reported that the water main break on Chelsea was leaking for over a week because the leak was following the underdrain system. This road is now an area of concern for us, and we will also be making recommendations to the Township on the underdrain system.

Ms. Carolan stated that the quarterly lead and copper sample kits have been mailed to all the customers in that program. The customers will be returning their samples this week and next week.

Sewer System Summary

Ms. Carolan mentioned that (6) pumping stations are operating out of normal parameters.

Ms. Carolan said they we've had (1) sewer force main break since the last meeting.

Ms. Carolan reported that we are still having problems at the wastewater treatment plant with the gate on the UV system. A tech is due in next week to adjust the gate.

Ms. Carolan indicated that there was a complaint from a resident about some road deterioration around the manholes at Church Road and Clover Road. We did some temporary work out there and this week we arranged for the Township to come in and do the final paving repairs.

Miscellaneous

Ms. Carolan also noted that we are still having an issue at the solar facility. There will be additional discussion on this in closed session.

Presentation of Engineer's Status Report

Mr. Long presented the report.

Active Projects in Construction

Atrium & Hooten Pump Station Upgrades, M-180-347

This project includes electrical and control system replacement and upgrades at both the Atrium and the Hooten Road stations. The Atrium station work will also include pump replacement and replacement of the emergency generator with which also connects to the adjacent Horizon Way Water Booster Station. On December 16, 2021, a contract in the amount of \$1,177,150.00 was awarded to Eagle Construction Services. Construction has started.

Devonshire Pump Station Upgrade, M-180-353-00, SPS-RR-(E)

This project included a major rehabilitation of the Devonshire Pump Station which was originally constructed in 1977 as part of the Larchmont development. A contract in the amount of \$759,000 was awarded to B & H Contracting, Inc. at the December 2020 meeting. Construction started on April 6, 2021. Project is substantially complete with contractor addressing punch list items. Complete and still waiting on some close out documentation.

Union Mill Farms Force Main Replacement, M-180-376

This project includes installation of a new force main that will redirect the pump station discharge out of the primary force main in Union Mill Road and into the gravity sewer collection system that discharges to the Holiday Village East Pump Station. The Township will repave the roadway after our main is installed. Financing will be via the NJIB. Contract No. 2019-02 was awarded to Earle Asphalt Company in the amount of \$409,713.13 during the October 21, 2021 meeting. Pre-con held on November 16, 2021. Contractor concerned about material delays. Project scheduled to start in the middle of April rather than March. There was a long lead time item (large valve) that delayed start.

Piping, Heat Tracing, and Insulation Replacement at Hartford Rd WPCF, M-180-378-001, HR-MIS-(H)

No change in status. This project was for the replacement of various heat tracing and insulation that was originally installed on exposed piping at the Hartford Road WPCF when the plant was expanded/upgraded in 1996. This project will be funded via a loan from the NJIB. A contract was awarded to Whitfield Schneider Enterprises in the amount of \$263,000 at the January 21, 2021, meeting. Construction is complete. Close out documentation to be submitted. Documentation submitted to the construction official. Still waiting to get sign off from the Township. Waiting for months for the Twp. electrical inspector to sign off on the project, which we received this week. Project is now complete.

Active Projects in Design

Replacement of Part of Library Force Main and Millstream Force Main Connection, M-180-322

The project includes replacing a section of the library force main, beginning at the pump station, through the adjacent wooded area to Route 295. The project includes cleaning and televising the force main crossing under Route 295/NJTP. The project also includes replacement of the connection of the Millstream force main to the force main in Union Mill Rd. Authority directed the start of design and specs for replacement of existing Library main with 10" pipe installation using directional drill method. Design plans about 90% complete.

Hartford Road WPCF Orbal Aerator Repairs, M-180-360

This project is for the repair of broken discs and hoods on some of the aerators located on the orbal tank. When the aerators are repaired, the Orbal cell channels will also be cleaned. This project was included in the first loan application for NJIB financing, construction was originally scheduled for FY 2020, bidding in March 2021. Plans and specs are being revised based NJDEP comments. Communicating with DEP, hoping for an approval soon. Waiting on response from DEP, the project has been at the NJDEP's SED office since November, and they've been unresponsive to all of Alaimo's inquiries.

Pump Station Monitoring System, M-180-365

This project includes updating of the alarm system at 30 of the Authority's 41 sewage pumping stations. In addition, condition monitoring will be included with the system. The Authority authorized start of design work with a completion of March 2021, which was not met. Financing for this project was originally planned for NJIB bundle #1. Alaimo Group received recommendations from Flygt representatives for upgrades as each pump station. A "jockey" panel will be installed at each station. Design is about 60%

complete. Had a number of meetings with Flygt representatives since the last meeting. Revisited 16 of the stations with the reps. The current plan is now to go with 3 or 4 designs for the new controller depending on individual pump station configuration.

2022 Pump Station Painting/Corrosion Control, M-180-387

This project will include painting of the interior and exterior of the drywells located at the Devonshire, Lakes and Millstream Pump Stations. Bids received and on tonight's agenda for an award recommendation to Dynamic Sandblasting and Painting, LLC in the amount of \$47,700.

Ramblewood Pump Station Valve Replacement

This project includes the replacement of eight (8) gate valves and four (4) check valves within the dry well. Project will require bypass pumping during the pump station shutdown. Advertised with bids to be received on April 14, 2022.

Completed Projects on Maintenance Bond

Replacement of Briggs Force Main and Connection and Library Force Main Connection, M-180-322-001
Construction completed on November 16, 2020. The maintenance bond will expire on November 16, 2022.

Hartford Road WPCF, Warehouse to Vehicle Storage Conversion, M-180-354

Construction completed December 17, 2020, and on maintenance bond that expires November 29, 2022.

Hartford Road WPCF Tank Repairs, M-180-355-00, HR-TK-(A)

Construction completed August 19, 2021, and on maintenance bond that expires August 19, 2023.

Hartford Road WPCF Primary Clarifier Tank Repainting, M-180-355-002

Construction completed October 25, 2021 and is on maintenance bond that expires October 25, 2023.

Hartford Road WPCF Roof Replacement and Lightning Protection, M-180-363-1

Construction completed March 1, 2021. The maintenance bond will expire on March 1, 2023.

Hartford Road WPCF Lighting Replacement, M-180-364-001

Construction completed July 29, 2021 and on maintenance bond that expires July 29, 2023

Saint David Drive Water Main Replacement – Phase 2, M-180-367

Construction is complete effective December 31, 2020; maintenance bond expires on December 31, 2022.

Pump Station Site Work, M-180-371, SPS-B-(B)

Construction completed August 19, 2021, and on maintenance bond that expires August 19, 2023.

Emergency Shower and Eyewash Facility Installation, M-180-372-1

Construction is complete effective February 28, 2021, and on maintenance bond until February 28, 2023.

Hartford Road WPCF Filter Press Control Panel Replacements, M-180-374

Construction completed March 19, 2020, and on maintenance bond until March 19, 2022.

Door and Window Replacement – Various Locations

Construction completed January 27, 2021. Maintenance bond expires January 20, 2024.

Repainting of Elbo Lane Clarifiers, M-180-383

Construction completed on January 27, 2021. Maintenance bond expires January 27, 2023.

Redevelopment of Well #6, M-180-384

Construction completed April 7, 2021. Maintenance bond expires April 7, 2023.

South Church Street Tank Painting M-180-385

Construction completed December 10, 2021. Maintenance bond expires December 10, 2023

Redevelopment of Well No. 7 M-180-386

Construction completed December 9, 2021. Maintenance bond expires December 9, 2023.

Mr. Trice reported on the following projects as they are being designed by firms other than Alaimo Associates:

Force Main Air Release Valves (Engineer: ERI, Inc.)

This project is to rehabilitate several air release valves on the Tricia Meadows, Laurel Ponds and Bridlewood system, and install an additional air release on the Tricia Meadows leg. Contract 2020-06 rebid was awarded to Coastline Construction, LLC in the amount of \$434,500.00 at the October 2021 board meeting. The preconstruction meeting was held on December 3rd and the Notice to Proceed was issued on December 6th. The contract completion time is 90 days; however, the actual start and completion dates will be dependent on material availability and County approvals. Air release valve delivery times are approximately 12 weeks. Shop drawings are under review. Also, the contractor is still waiting to obtain the required County road-opening approvals. The contractor is still waiting on some materials, no delivery date yet.

East Saint Andrews Drive Water Main Replacement (Engineer: ERI, Inc.)

This project was to replace approximately 900 LF of 10" water main on E. St. Andrews Dr. and an upgrade of approximately 400 LF of 4" water main to 6" on Pebblebrook Lane. The directional drilling of the water main under the deteriorated culverts that was authorized last month was completed without any problems. Therefore, all the water main replacement work has been completed. Earle Asphalt milled the road yesterday and will pave on Friday.

Sanitary Sewer System Modelling, Capacity Assessment and Master Planning (Engineer: Mott MacDonald)

The kick off meeting for this project occurred in January 2021. The flow meters and pressure recorders which were installed in the months of November and December 2021 have been removed. Mott MacDonald is currently reviewing and evaluating the data and entering it into the hydraulic model which they prepared. Once they are satisfied that the hydraulic model is accurately simulating what is actually occurring in the system, they will start analyzing the system and to identify various improvements to alleviate the flow and pressure problems that are occurring. Data has been used on Devonshire connection and Gables/Turnpike pump station project. They are working on alternatives for us for relieving problems at the pump stations with a capacity pressure issues. They've discussed preliminary information with us but nothing in writing yet.

Elbo Lane WTP HVAC Replacement (Engineer: Mott MacDonald)

This project is to redesign and replace the existing HVAC system for the entire facility which has not adequately performed since originally constructed in 2007. Plant water temperature data was provided so that Mott MacDonald could determine whether it would be cost effective to use plant water to aid the air conditioning process. Design complete, provided us a report. We've asked them for an updated proposal based on their report.

Ramblewood Pump Station Generator Replacement (Engineer: Remington & Vernick)

Remington & Vernick have completed the plans and specifications and the contract has been advertised. A contract was awarded to Lee-Way Electrical in the amount of \$173,400.00 at the February 17, 2022 meeting. Preconstruction meeting took place, no field work started yet. Will be held up by the delivery of the generator.

Closed Session

A motion was made by Mr. Smith, seconded by Mr. Knight voted on and unanimously approved to pass Resolution 2022-03-47 to close the meeting to discuss Potential Litigation, Personnel and Collective Bargaining Agreement which are exempt from open meetings under the Sunshine Law, at 7:16 p.m.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Potential Litigation, Personnel and Collective Bargaining Agreement – SEE CLOSED PORTION OF MEETING

The meeting was re-opened at 7:38 p.m., following a motion made by Mr. Smith, and seconded by Mr. Francescone and with unanimous agreement from Ms. Capri, Mr. Knight, Ms. Murphy, Mr. Smith and Mr. Francescone.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Contracts

Following a motion made by Mr. Francescone and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2022-03-48 Resolution Approving Change Order No. 4, with an Increase of \$1,510, for the Devonshire Pump Station Upgrade Project, MUA Contract No. 2017-13, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2022-03-49 Resolution Approving Acceptance of the ASR Well #7 Redevelopment and Pump Repair Project and Initiating the Two-Year Maintenance Period - MUA Contract No. 2021-05, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Ms. Murphy, the Board unanimously approved Resolution No. 2022-03-50 Resolution Approving Acceptance of the Hartford Road WPCF Lighting Replacement Project and Initiating the Two-Year maintenance Period – MUA Contract No. 2019-07, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Knight, the Board unanimously approved Resolution No. 2022-03-51 Resolution Approving Award of Contract to Dynamic Sandblasting and Painting, LLC, in the amount of \$47,700.00 for the 2022 Pump Station Painting Project, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.
Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Smith, the Board unanimously approved Resolution No. 2022-03-52 Resolution Approving Award of Contract to Evoqua Water Technologies, LLC, following Receipt of Competitive Bids for the Full- Service Odor and Corrosion

Control Program, Contract No. 2022-01, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Knight and seconded by Mr. Francescone, the Board unanimously approved Resolution No. 2022-03-53 Resolution Authorizing Entry into A Shared Services Agreement with the Township of Mount Laurel in the amount of \$74,836.00 for Lawn Maintenance Services, with affirmative votes from Ms. Capri, Mr. Francescone, Mr. Knight, Mr. Smith, and Ms. Murphy.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Accounting and Financial

Following a motion made by Mr. Smith and seconded by Ms. Murphy, the Board unanimously approved the Treasurer's Report for January 2022 and Payment Plan Status Report for February 2022, with affirmative votes from Ms. Capri, Ms. Murphy, Mr. Knight, Mr. Smith, and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Francescone and seconded by Mr. Knight, the Board unanimously approved Requisition #629 in the amount of \$668,514.77 for the accounts payable vouchers, with affirmative votes from Ms. Capri, Ms. Murphy, Mr. Knight, Mr. Smith and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Mr. Smith and seconded by Mr. Knight, the Board unanimously approved Requestion #4563 in the amount of \$390.00 from the Acquisition and Construction List, with affirmative votes from Ms. Capri, Ms. Murphy, Mr. Knight, Mr. Smith and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Following a motion made by Ms. Murphy and seconded by Mr. Smith, the Board unanimously approved Requisition #5566 through #5591, in the amount of \$339,762.38 from the Renewal and Replacement list with affirmative votes from Ms. Capri, Ms. Murphy, Mr. Knight, Mr. Smith and Mr. Francescone.

Total votes: 5 ayes, 0 nays, 0 abstentions, 0 absent

Comments:

Ms. Carolan reminded the board that financial disclosures are due mid-April. They should be getting an email from M. Tomczyk with more information.

Ms. Carolan reported that the MUA is receiving a WAVE award from AEA at this year's conference for the contaminant fact sheets that we posted on our website. Ms. Carolan told the board that Michele Barth did most of the work and without her, they wouldn't have been done. The board agreed that Michele should accept the award on behalf of the MLTMUA.

Mr. Sears commented that we are in budget season, and it will be presented at the April meeting for board approval.

Mr. Sears also reported that April 1st we will go live with the Edmunds billing system. There will be a social media push to get the information out to customers.

Following a motion made by Mr. Smith seconded by Mr. Knight, and with unanimous agreement from the members, the meeting was adjourned at 7:49 p.m.